



ABN: 87 300 207 329 | PO Box 1225 | KINGAROY QLD 4610
sbcorchestra@hotmail.com | www.sbco.com.au | www.facebook.com/sbcorchestra

INSTRUMENT HIRE AGREEMENT FORM

SBCO has a limited number of instruments available for hire to members. To hire an instrument you should discuss your needs with the Music Director and a member of the SBCO Committee. You will be required to complete the Hire Agreement Form as well as pay the **Hire Fee of \$100 / year** which covers instrument insurance and maintenance. Any issues or concerns that arise during the hire period should be submitted by email to the committee at sbcorchestra@hotmail.com.

Payment options include: Online via www.trybooking.com/BOMCG OR
EFT direct to the SBCO Bank Account - **BSB: 638-070, Account: 11281979** OR
Cash / Cheque in person to the SBCO Secretary or Treasurer

Please email sbcorchestra@hotmail.com to let us know you have transferred your payment or if you wish to discuss a payment plan.

DETAILS OF HIRE

Hire Date	
Instrument	
Model	
Serial Number	
Condition	
Replacement Value	
Instrument Accessories	
Name of Member	
Address	
Email	
Phone Number	
Mobile Number	

MEMBER'S SIGNATURE: _____ **DATE:** _____

The Hire agreement is to be renewed annually.

Renewal Date: _____



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THREE POINTS OF IDENTIFICATION:

1. _____
2. _____
3. _____

SBCO Committee Member

Name: _____

Position: _____

Signature: _____

Date: _____

Terms of Hire Agreement

General conditions for the use of SBCO Hire Instruments are as follows:

1. Good care is to be taken of the *Hired Instruments* - At home it should be kept in a safe location and during transportation it should be well protected from moisture, excessive heat and other damage.
2. The Hired Instrument is ONLY to be played the person named on this form, not by anyone else.
3. Any repairs or maintenance to the instrument must be approved by the SBCO Committee.
4. Damages other than fair wear and tear are to be reported to the SBCO Committee and repairs are to be paid for by the person hiring the instrument.
5. If the Instrument is destroyed, the person hiring the instrument is obliged to immediately report the incident and upon request pay the replacement cost for the instrument.
6. ALL hire instruments remain the property of the South Burnett Community Orchestra.

I _____ accept these Terms of Hire Agreement and will assist South Burnett Community Orchestra in ensuring all due care and attention is given to the instrument during the hire period.

Signed _____

Dated _____